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MEMORANDUM FOR: Director of Medical Services

SUBJECT

: Report on Conference on Drinking Problems

1. Attached is a covering letter from John Macy transmitting a report on the Conference on Drinking Problems that the Civil Service Commission sponsored last fall.

2. After you have read this report Mr. Bannerman would like to be briefed concerning the findings of this committee and how they relate to our Agency program.

John W. Coffey
Assistant Deputy Director
for Support

Att

Ltr dtd 16 Apr 68 to Director fr Chairman, Civil Service Commission subj: Synopsis of the Conference on Drinking Problems

Distribution:

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## UNITED STATES CIVIL SERVICE COMMISSION

. WASHINGTON, D.C. 20415

April 16, 1968

Executive Registry

Honorable Richard M. Helms
Director, Central Intelligence Agency
Washington, D. C.
Stop 64

Here is a synopsis of the <u>Conference On Drinking Problems</u> that the Civil Service Commission sponsored last fall. I am sure that you will find its contents interesting and valuable.

When I opened the conference I said that alcoholism is clearly a national problem that requires national attention and concern; that we in Government must view it as an employer's problem with which we must be concerned. Though I like to think that we have relatively fewer alcoholics and problem drinkers in Federal employment than the industry-wide figure of 3 percent, in absolute numbers we probably have many more than any other single employer.

From the information and recommendations developed at the conference, I think that we can help our employees who are in danger of becoming - or are already - alcoholics. We would be remiss as an employer, if we did not extend help. I therefore urgs that you direct your Occupational Health Officer to establish and implement a vigorous agency-wide program to combat problem drinking. Within the next few days, we will be writing to your Occupational Health Officer to suggest how he can get such a program started.

Sincerely yours,

John W. Macy Ju-Chairman